

# 2017 Citizens' Bond Oversight Committee (CBOC) Annual Report

## Committee Established

The Willows Unified School District (District) was successful in the election of November 8, 2016 in obtaining authorization from the District's voters to issue up to \$8 million in general obligation bonds. The bond measure will be referred to as "Measure B". The election was conducted pursuant to Article XII A, Section 1, subdivision (b)(3) of the California Constitution, which allows a 55% majority to pass the bond (Proposition 39) Pursuant to Section 15278 of the Education Code, the District is now obligated to establish an "independent citizens' oversight committee" (CBOC) in order to satisfy the accountability requirements of Proposition 39.

The Bond Oversight Committee (Committee) was appointed on February 2, 2017, by the Willows Unified School District Board of Trustees. Members and their areas of representation were appointed by the Board as follows:

Dennis Asbury	Senior Citizens	Jamie Millen	Business
Sylvia Hoenike	Tax Payers	Janet Perez	At Large
Jim Lambert	At-Large	Michelle Thomas	Parent
David McDonald	Parent	Natalie Wolder	Active Parent

## Purpose of Annual Report

Pursuant to the Bylaws of the CBOC, the Committee is charged with the responsibility to prepare regular reports in regards to its activities. The Annual Report shall include the following:

1. A statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution; and
2. A summary of the Committee's proceeds and activities for the preceding year.

## CBOC Activities

The Committee met on March 14, 2017. The purpose of the meeting was to learn the Role of the Committee/Bylaws, Terms of Membership, Rules of Order, preparation of agendas and minutes, and to establish future meeting dates and times. A vote was taken of the membership to establish officers of the Committee. Elected to a two-year term were Jim Lambert, Chair, and Janet Perez Vice-Chair. After examining the Facilities Master Plan provided to the Committee, it

was the consensus of the Committee that a tour of the school facilities was needed to better understand the needs of the District and the planned projects. In April of 2017, the Committee toured both Murdock Elementary School and Willows High School.

**Measure B – Completed Major Projects (as of January 29, 2018):**

**Murdock Elementary School:**

**Expended**

- |   |           |
|---|-----------|
| • Replace fire alert and safety systems       | \$38,951  |
| • Replace cafeteria tables and chairs         | \$42,859  |
| • Complete IT wiring of school (includes WHS) | \$228,100 |
| • Exterior Painting and window replacement    | \$95,150  |

**Willows High School:**

- |                                |             |
|--------------------------------|-------------|
| • New Roof installed           | \$1,377,198 |
| • Exterior Painting (Phase 1)  | \$161,272   |
| • Complete IT wiring of school | See above   |

**Willows Intermediate School:**

- |                                       |          |
|---------------------------------------|----------|
| • Replace cafeteria tables and chairs | \$44,608 |
|---------------------------------------|----------|

As of this report, the District has not received the annual school-wide audit of the 2016-2017 school year. This audit will include any bond expenditures through June 30, 2017. The expenditures represented here are expenditures provided by the District Staff. When the audit is released, the Committee will review those audited expenditures related to Measure B approved expenditures.


The Committee will meet in May to review projects planned for the spring and summer of 2018 and review those expenses made in anticipation of these major upcoming projects.

The Committee would like to recognize the outstanding efforts of the District staff, Debby Beymer, Julie Soeth, and Dr. Mort Geivett. They have answered any and all questions from the Committee, and have provided all of the support material requested by the Committee in order for us to function as required by law.

**Conclusion:**

Based on the information provided to the Committee, the District is currently in compliance with the requirements of Article XIII A, Section 1 (b)(3) of the California Constitution with regards to the expenditure of Measure B funds.

Submitted on behalf of the Citizen's Bond Oversight Committee for Measure B,



Jim Lambert  
Chairperson  
February 12, 2018